

CAPPA Accreditation Board

Ninth Annual Report

June 1, 2021 – May 31, 2022

This was a transition year for the Accreditation Board. Given that the turnover in membership would be 100% during 2021 and 2022, the transition provided for some overlap in membership to ensure smooth onboarding of the new Board members. Thus, the Accreditation Board's membership in 2021-2022 was:

Kathy Brock, Chair, Two-year term from 2019 to 2021 extended to 2022
Ian Clark, Three-year term from 2017 to 2020 extended to Sept. 30, 2021
Nancy Olewiler, Three-year term from 2018 to 2021 extended to Dec. 31, 2021
Luc Bernier, Three-year term from 2018 to 2021 extended to Dec. 31, 2021
David Siegel, Three-year term from 2019 to 2022
Mathieu Ouimet, Two-year term from Sept. 2021 to Sept. 2023*
Geneviève Tellier, Two-year term from Sept. 2021 to Sept. 2023*
Alasdair Roberts, Two-year term from January 2022 to May 2024*
Jeffrey Roy, Two-year term from January 2022 to May 2024*

*Each two-year term may be extended to three years with the agreement of the member.

The Accreditation Board Annual Reports

This is the ninth formal annual report of the CAPPA Accreditation Board and the third formal annual report since this process of reporting recommenced in 2020.

The Meetings and Main Business

The Accreditation Board met eight times in 2021-2022 by zoom teleconference for an hour each time. The meetings occurred on June 18th, September 17th, October 15th, November 26th, January 21st, February 25th, March 25th, and April 22nd. The Accreditation Board conducted its business by email in the intervening periods.

The main business of the Accreditation Board involved: 1. Continuing to implement the changes to the accreditation process as recommended by the Accreditation Board and approved by the

CAPPA Executive and Board; 2. Preparing and translating a letter to be sent to program Directors and Heads to remind them of the revised accreditation process; 3. Updating and ensuring accuracy of the Accreditation webpages and materials; 4. Reviewing and updating the Roster of Potential Reviewers for programs; 5. Reviewing the American (NASPAA) accreditation process; 6. Providing advice to programs with accreditation status regarding changes in their programs or status; 7. Providing advice to schools contemplating accreditation and providing them with the necessary materials including the new self-study template and introductory “Getting Started” document; 8. Implementing the 2021-2023 transition plan for the Accreditation Board; and 9. Reviewing, recruiting and recommending a new member for the Accreditation Board and a new Chair for 2022-2023. The Board continued updating its operations including its communications, procedures and relationship with CAPPA.

The Accreditation Board reports that the revised accreditation process is now in place, accreditation procedures are updated and finalised, the webpage is up-to-date with special acknowledgement to the work of Ian Clark and to CAPPA, particularly Jean-François Savard, and a number of schools are in the queue for accreditation once their internal processes are commenced, after being delayed during the pandemic.

Schools/Review Schedule

One school has delayed the accreditation process for its programs originally targeted for 2021-2022 and another school will not proceed owing to internal reorganization and four schools have expressed interest or requested the materials to consider accreditation.

Expenses and Revenues 2019-2020

Please consult the CAPPA Annual Report given that the Accreditation Board financial transactions related to the website and the ARPC (June 1, 2020 – June 4, 2021) were managed through CAPPA/IPAC. The Queen’s School of Policy Studies underwrote the CAPPA Accreditation Board Chair’s activities (attendance at CAPPA AGM, and administration costs). Geneviève Tellier and Mathieu Ouimet assisted with translation of CAPPA materials while Al Roberts assisted with transitioning responsibilities for the CAPPA website.

Reflections

Over the past year, the Accreditation Board continued its dedication to improving and advertising the accreditation process and making it more accessible for the diverse schools and departments of public administration, management and policy in Canada while preserving its commitment to excellence in education. The Board continued to function with the understanding that future members of the Accreditation Board should be full professors who are well-respected community members and who represent established, new, larger and

smaller schools and departments of public administration/policy from across the country and selected its incoming members with these criteria in mind. The Accreditation Board is committed to ensuring that reviewers for programs should continue to be experienced full professors and respected community members who will offer schools and departments independent, objective and helpful advice on achieving excellence in the teaching of public administration, policy and management. The Board remains committed to principles of academic excellence, transparency and accountability in its operations including by posting up-to-date materials, meeting minutes and annual reports on the CAPPa website for viewing by the CAPPa community.

The Accreditation Board believes that efforts should continue to be made emphasizing to CAPPa members that the refined accreditation process can be an important means of signifying the excellence of their programs to current and prospective students, universities and governments across Canada. The Board believes that schools and departments should be encouraged to consider CAPPa accreditation while undergoing university-based or provincial reviews to manage reviews effectively.

The Accreditation Board has given further thought to improving communications with the CAPPa Board and Executive and to strengthening governance within CAPPa. To achieve these goals, the Accreditation Board recommends that the CAPPa Board approve the following:

The Chair of the CAPPa Accreditation Committee have an ex-officio seat on the CAPPa Executive and Board.

This would also increase the profile of the accreditation process which would strengthen the position of CAPPa as an organization and public administration as a discipline.

The Accreditation Board is pleased to recommend the appointment of Maureen Maloney as incoming member 2022-2024 and Geneviève Tellier as incoming Chair for 2022-2023.

As Chair of the Accreditation Board, I would like to extend my deepest gratitude to the Board members for their dedication, diligence work, wise counsel and consummate professionalism. It has been a pleasure and an honour to work with them all over the past two years. It has been my honour to serve CAPPa in this capacity and as President in prior years.

Respectfully submitted on behalf of the CAPPa Accreditation Board on May 25th, 2022,



Kathy L. Brock
Chair

Attachments:
CAPPa Accreditation Board Meeting Minutes June 2021 – May 2022